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DM 750-24

Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

13 September 2024

**DIVISION MEMORANDUM**  
**DM No. 750, s. 2024**

**SCHEDULE OF COMPARATIVE ASSESSMENT OF QUALIFIED APPLICANTS FOR  
RELATED-TEACHING AND NON-TEACHING POSITIONS IN SDO QUEZON**

**To:** Assistant Schools Division Superintendents  
Chiefs - CID/SGOD  
HRMPSB Members/Sub-Committee Members/TWG  
Public Elementary and Secondary School Heads  
All Others Concerned

- In connection with DM No. 690, s. 2024 titled "Announcement of Vacancies in SDO Quezon for Related-Teaching and Non-Teaching Positions", this office shall conduct a simultaneous Comparative Assessment of Qualified Applicants for Related-Teaching and Non-Teaching Positions based on the result of initial evaluation vis-a-vis on the Qualification Standards and the pre-evaluation conducted by the HRMPSB and sub-committee members (see attached enclosure) with the following schedule and venue of Comparative Assessment, Behavioral Event Interview (BEI), and Written Examination.

DATE	TIME	ACTIVITY	VENUE
SEPTEMBER 18, 2024	9:00am – 12:00pm	Written Examination of SGOD Chief and EPS Applicants	Library Hub, SDO Quezon, Pagbilao, Quezon
	2:00pm – 3:00pm	Written Examination of Non-Teaching Applicants	Library Hub, SDO Quezon, Pagbilao, Quezon
	1:00pm – 5:00pm	Behavioral Event Interview (BEI) of SGOD Chief Applicants	SDS Office, SDO Quezon, Pagbilao, Quezon
SEPTEMBER 19, 2024	8:00am – 12:00pm	Comparative Assessment of Non-Teaching Applicants	Library Hub, SDO Quezon, Pagbilao, Quezon
	9:00am – 12:00pm	Behavioral Event Interview (BEI) of EPS Applicants	ASDS Office, SDO Quezon, Pagbilao, Quezon

DEPEDQUEZON-TM-SDS-04-009-003





Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321



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	1:00pm – 5:00pm	Comparative Assessment of SGOD Chief Applicants	Library Hub, SDO Quezon, Pagbilao, Quezon
SEPTEMBER 20, 2024	8:00am – 5:00pm	Behavioral Event Interview (BEI) of Non-Teaching Applicants	Library Hub, SDO Quezon, Pagbilao, Quezon

2. Applicants are advised to bring the original copy of documents submitted during the ranking for validation. No additional documents shall be accepted during the comparative assessment.
3. All participants are advised to strictly follow and observe IATF guidelines on health and safety protocol.
4. Travel Expenses of the sub-committee members shall be charged to their respective School MOOE subject to the usual accounting and auditing rules and regulations. Please refer to DM 910 s. 2022 for clarifications on travel guidelines.
5. Widest and immediate dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

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Enclosure 1 to Division Memorandum No. 750, s. 2024

**SDO QUEZON HRMPSB MEMBERS AND SUB-COMMITTEE MEMBERS**

1. ROMMEL C. BAUTISTA	<b>SDS</b>
2. ROSELYN Q. GOLFO	<b>OIC-ASDS</b>
3. VENUS T. BALMEDINA	<b>OIC-ASDS</b>
4. JOEPI F. FALQUEZA	<b>ASDS</b>
5. LORENA S. WALANGSUMBAT	<b>CID CHIEF</b>
6. MARIA DOLORES D. ATIENZA	<b>AO V</b>
7. WENNIE O. GAELA	<b>AO IV / HRMO II</b>
8. PEPITO R. PADERON	<b>PROJECT OFFICER OF DEPED-NEU QUEZON CHAPTER</b>
9. CARLOS J. SANCHEZ	<b>PRESIDENT OF DEPED-NEU QUEZON CHAPTER</b>
10. JOAN ALEJAIDA R. MAUHAY	<b>EPS</b>
11. FERNANDO A. SEÑO	<b>EPS</b>
12. ABNER L. PUREZA	<b>EPS</b>
13. JOSEPH E. JARASA	<b>EPS</b>
14. MARIA FATIMA U. CALAYAG	<b>PSDS</b>
15. MARIA LOURDES C. CABANAG	<b>PSDS</b>
16. CATALINO L. PORTA	<b>PSDS</b>
17. MARIA CARLA M. CARAAN	<b>PSDS</b>
18. MELANIE BONQUIN	<b>PSDS</b>
19. KATHY A. GASAPO	<b>ADAS II</b>
20. MARY JOYCE P. VIVAR	<b>AA VI</b>

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